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Executive Board of the United Nations Development Programme and of the United Nations Population Fund

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Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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Annotations and list of documents

Item 1
Organizational matters

Election of the Bureau

The Executive Board will elect a new Bureau consisting of a President and four Vice-Presidents, taking into account the need to ensure equitable geographical representation. According to the established pattern of rotation of posts among the various regional groups, the President of the Executive Board for 2003 should be elected from among the Board members of the African group.

Provisional agenda, annotations, list of documents and work plan **DP/2003/L.1**

The Executive Board will adopt the agenda for the session and agree on the work plan. A tentative work plan is contained in the annex to the present note.

Report on the second regular session 2002 **DP/2003/1**

The draft report of the second regular session 2002 was distributed to members of the Board for comments. Document DP/2003/1 contains comments received within the deadline.

The Executive Board may wish to approve the report of its second regular session 2002.

Decisions adopted by the Executive Board during 2002 **DP/2003/2**

A compilation of decisions adopted by the Executive Board in 2002 is made available in this document.

Annual work plan 2003 for the Executive Board **DP/2003/CRP.1**

The draft work plan 2003 was prepared by the secretariat of the Executive Board in close consultation with the Bureau of the Executive Board. It includes an outline of priority issues for UNDP, UNFPA and UNOPS, and a list of items for the consideration of the Board with an indication of the session at which they may be considered, taking into account relevant prior decisions and the request of the Board to focus deliberations at each session.

Follow-up to the report on the rationalization of documentation and the streamlining of the working methods of the Executive Board **DP/2003/CRP.6**

Building on previous legislation, in particular decisions 96/6, 96/45 and 2001/17 in which the Board took note of the proposals on rationalization of documentation and streamlining of working methods of the Executive Board, the above paper is presented for consideration by the Board.

UNDP segment

Item 2
UNDP Business Plans 2000-2003

Report on the implementation of the Business Plans **Oral report**

The UNDP Business Plans 2000-2003, are now entering their final year of implementation. The transformational agenda set forth at the beginning of the millennium is now firmly taking hold and is visible in the way in which the organization conducts its business and aligns its resources behind its mandate.

The institutionalization of the practice areas in 2002 will ensure that the organization truly functions as a global development network, working with countries on their own solutions to national development challenges. UNDP has also made tremendous inroads in building partnerships and crystallizing its commitment to the Millennium Development Goals. Internal issues regarding staff capacity, learning and performance accountability are now more coherently integrated in the organization-wide development agenda. A huge investment has been made in information and communication technology (ICT) with the acquisition of a new ICT platform that will bring the organization much needed flexibility in the area of knowledge management and resource allocation.

Item 3
Country programmes and related matters

Note by the Administrator on the country programme outline for Djibouti **DP/2003/4**

Recognizing the current situation in Djibouti and its implications for the need for development and recovery assistance, the Administrator requests the Board to exceptionally review the country programme outline for Djibouti to enable UNDP Djibouti to come in line with other United Nations agencies.

First country programme outline for Djibouti **DP/CPO/DJI/1**

The Executive Board may wish to review the country programme outline to enable UNDP Djibouti to come in line with other United Nations agencies, pending formal approval of the country programme by the Executive Board during its annual session in June 2003.

Assistance to Myanmar - Note by the Administrator **DP/2003/3**

The present document contains the major findings and recommendations of the 2002 independent assessment mission of the Human Development Initiative. This annual assessment is carried out in accordance with the present mandate governing UNDP assistance to Myanmar, namely Governing Council decision 93/21 and Executive Board decisions 98/14 and 2001/15.

Extensions of country cooperation frameworks **DP/2003/8**

The present note contains information on the second year extensions of the country cooperation frameworks for the Central African Republic and Thailand.

The Executive Board may wish to approve the extensions.

As requested by the Executive Board in its decision 2001/11, the following country programmes will be approved on a no-objection basis without presentation or discussion:

Country programme outlines submitted at the annual session 2002:

Africa: Botswana, Cameroon, Comoros, Côte d'Ivoire, Equatorial Guinea, Guinea Bissau, Liberia, Mali, Mauritania, Nigeria and the Seychelles

Asia and the Pacific: India, Malaysia and Papua New Guinea

Latin America and the Caribbean: Bolivia, Cuba, the Dominican Republic and Venezuela

Country programme outlines submitted at the second regular session 2002:

Africa: Cape Verde and the Democratic Republic of the Congo

Arab States: Bahrain, Jordan and the Libyan Arab Jamahiriya

Asia and the Pacific: Maldives, Samoa and Timor-Leste; multi-country programme outlines for Cook Islands, Niue and Tokelau and the Pacific Island countries

Item 4
Financial, budgetary and administrative matters

Report on the special reserve for separations relating to UNOPS and the liabilities affecting UNDP **DP/2003/CRP.2**

In its decision 2002/17, the Executive Board authorized the establishment of a special reserve of $1.5 million to meet the potential costs associated with displacement or separation of staff on UNDP contracts working at UNOPS. At the request of the Executive Board, this paper will provide an update on the liabilities affecting UNDP.

The Board may wish to take note of the report.

Item 5
United Nations Office for Project Services

Report of the UNOPS Executive Director on the implementation of the revised budget 2002 — **DP/2003/CRP.3**

As requested by the Executive Board in its decision 2002/21, the above report was posted on the website for advance reading by the delegations.

The Board may wish to comment on the report.

Independent review of the United Nations Office for Project Services — **DP/2003/CRP.4**

As requested by the Executive Board in its decision 2002/21, the above report is submitted for further discussion. Based on the detailed budget presented in the report, the Board may wish to call on all countries in a position to do so, to consider contributing towards the cost of the independent review of the United Nations Office for Project Services.

Item 6
Field visits

Report on field visits — **DP/2003/CRP.5**

In its decision 2002/23, the Executive Board requested the Administrator, in consultation with the Executive Committee of the United Nations Development Group, to submit a conference room paper containing proposals for integrated field visits to be conducted in 2003, to deepen the understanding of United Nations operational activities and respond to development challenges and funding modalities.

The Board may wish to comment on/take note of the report.

Joint UNDP/UNFPA segment

Item 7
Recommendations of the Board of Auditors 2000-2001

UNDP: Report on the implementation of the recommendations of the Board of Auditors for the biennium 2000-2001 — **DP/2003/6**

UNOPS: Follow-up to the report on the implementation of recommendations of the Board of Auditors for the biennium 2000-2001 — **DP/2003/7**

UNFPA: Follow-up to the report of the United Nations Board of Auditors for the 2000-2001: Status of implementation of recommendations — **DP/FPA/2003/1**

As requested by the Executive Board in its decisions 97/2 and 97/3, the reports on the implementation of the recommendations of the United Nations Board of Auditors for the biennium 2000-2001 are submitted at the current session.

The reports provide information on follow-up measures to the recommendations contained in the reports of the United Nations Board of Auditors for the biennium ended 31 December 2001 (for UNDP, A/57/5/Add.1; for UNFPA, A/57/5/Add.7; and for UNOPS, A/57/5/Add.10).

The Executive Board may wish to take note of the reports on the implementation of the recommendations of the United Nations Board of Auditors for the biennium 2000-2001.

Item 8
Report to the Economic and Social Council

UNDP: Report to the Economic and Social Council **DP/2003/5**
UNFPA: Report to the Economic and Social Council **DP/FPA/2003/2**

The reports cover the implementation of the reform programme of the Secretary-General, the provisions of the triennial comprehensive policy review, the follow-up to international conferences and humanitarian assistance.

The Executive Board may wish to take note of the reports and transmit them, with its comments, to the Economic and Social Council.

UNFPA segment

Item 9
Country programmes and related matters

Country programmes for the following countries will be before the Executive Board for approval in accordance with decision 2001/11

Africa: Botswana, Burundi, Cameroon, Comoros, Côte d'Ivoire, Equatorial Guinea, Guinea Bissau, Mali, Mauritania and Nigeria

Arab States: Djibouti and Jordan

Asia and the Pacific: Bangladesh, China, Timor-Leste, India, Maldives, Papua New Guinea and the South Pacific region

Latin America and the Caribbean: Bolivia, Colombia, El Salvador and Venezuela

Item 10
Other matters

Joint session of the Executive Boards of UNDP/UNFPA and UNICEF, with the participation of WFP

TENTATIVE WORK PLAN
EXECUTIVE BOARD OF UNDP/UNFPA
FIRST REGULAR SESSION 2003
(20 - 29 January 2003)

Day/date	Time	Item	Subject
Friday, 17 January	All day		Election of the Bureau of the UNDP/UNFPA Executive Board
			Joint session of the Executive Boards of UNDP, UNFPA and UNICEF, with the participation of WFP
Monday, 20 January			*(Duration and theme to be determined at a later date)*
Tuesday, 21 January	11 a.m.	1	ORGANIZATIONAL MATTERS - Agenda and work plan - Report on the second regular session 2002
			UNDP segment
		2	UNDP: BUSINESS PLANS, 2000-2003 - Report on the implementation of the Business Plans
	3 p.m.	2	UNDP: BUSINESS PLANS, 2000-2003 (continued)
		3	UNDP: COUNTRY PROGRAMMES AND RELATED MATTERS -Note by the Administrator on the country programme outline for -Djibouti - First country programme outline for Djibouti - Assistance to Myanmar - Country programme outlines submitted at the annual session 2002: Botswana, Cameroon, Comoros, Côte d'Ivoire, Equatorial Guinea, Guinea Bissau, Liberia, Mali, Mauritania, Nigeria and the Seychelles; India, Malaysia and Papua New Guinea; Bolivia, Cuba, the Dominican Republic and Venezuela - Country programme outlines submitted at the second regular session 2002: Cape Verde and the Democratic Republic of the Congo; Bahrain, Jordan and the Libyan Arab Jamahiriya; Maldives, Samoa and Timor-Leste - Multi-country programme outlines submitted at the second regular session 2002: Cook Islands, Niue and Tokelau; Pacific Island countries
Wednesday, 22 January	10 a.m.		*UNFPA segment*
		9	UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS - Country programme outlines submitted at the annual session 2002: Cameroon, Côte d'Ivoire, Equatorial Guinea, Mali, Mauritania and Nigeria; Djibouti and Jordan; Bangladesh, India and Papua New Guinea; Bolivia, El Salvador and Venezuela - Country programme outlines submitted at the second regular session 2002: Botswana, Burundi, Comoros and Guinea-Bissau; China, Timor-Leste, Maldives and the South Pacific Region; Colombia

	3 p.m.		*UNDP segment*
		4	FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS - Report on the special reserve for separations relating to UNOPS and the liabilities affecting UNDP
		5	UNITED NATIONS OFFICE FOR PROJECT SERVICES - Report on the implementation of the revised budget 2002 - Independent review of UNOPS
	5 p.m.		*Informal consultations on strategic evaluations on corporate issues that are of high priority to the organization*
Thursday, 23 January	10 a.m.		*Joint UNDP/UNFPA segment*
		7	RECOMMENDATIONS OF THE BOARD OF AUDITORS 2000-2001 - UNDP: Report on the implementation of recommendations of the Board of Auditors for the biennium 2000-2001 - UNFPA: Follow-up to the report of the United Nations Board of Auditors for the biennium 2002-2001: Status of implementation of recommendations - UNOPS: Follow-up to the report on the implementation of the recommendations of the Board of Auditors for the biennium 2000-2001
	3 p.m.	8	REPORT TO THE ECONOMIC AND SOCIAL COUNCIL - UNDP: Report to the Economic and Social Council - UNFPA: Report to the Economic and Social Council
Friday, 24 January	10 a.m.	6	FIELD VISITS - Report on field visits
	3 p.m.	10	OTHER MATTERS Pending decisions
		1	ORGANIZATIONAL MATTERS